

Alamo Regional Data Alliance
Steering Committee – Planning Meeting #3
 San Antonio River Authority
 Monday December 18, 2017
 3:00-5:00 PM

MEETING AGENDA

Time	Item & Result
3:00	Welcome <ul style="list-style-type: none"> • Agenda review and meeting expectations <i>Result: SC members are prepared for the meeting and have common expectations</i>
3:05	SC open seats <ul style="list-style-type: none"> • Review 2 applications • Vote on new members • Finalize next steps <i>Result: SC members finalize committee membership</i>
3:20	Presentation: Data-Driven Leadership <ul style="list-style-type: none"> • Ginger will present P16Plus’s resources on data-driven leadership <i>Result: SC members discuss how data-driven leadership might apply to ARDA</i>
3:30	Discuss: Funding and Sustainability <ul style="list-style-type: none"> • Review resources and expectations for 2018 • Review draft Community Strategy Budget template • Present draft grant language on how to include ARDA in proposals (CI:Now) <i>Result: SC members have plans for staffing and expectations</i>
4:10	Discuss: Projects and Workgroups <ul style="list-style-type: none"> • Review summary re-organized projects by theme (Mysti) • Inventory data shell template (Peter and Ginger) • Discuss project scored results from November • Action Plan template to track progress • Discuss potential workgroups and leadership for projects <i>Result: SC members identified to lead projects and workgroups</i>
4:55	Next Steps & Timeline <ul style="list-style-type: none"> • Winter convening
5:00	Adjourn

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Meeting Minutes

Voting Members Present: Omar Arizpe, Peter Bella, Mysti Downing, Richard Milk, Henrietta Munoz, Leilah Powell, Emily Royall and Ginger Walker

Voting Members Absent: H.B. Cavalcanti, Jose De La Cruz, Anita Kurian, Ricardo Ramirez, Colin Sherman and Michael Villarreal

Non-voting Attendees: Laura McKieran and Courtney Denton

Agenda Topic	Discussion	Outcome/Action
Welcome and Project Recap	-Agenda review	-Provided agenda review so that SC members are prepared for the meeting
Presentation: Data-Driven Leadership	-P16Plus presentation on data-driven leadership	-Ginger presented to give some ideas on where ARDA could go collaboratively on building data driven decision-making in SA -P16Plus is working to see community level outcomes improving at scale and building data driven culture -Leadership turnover is something that cripples educational initiatives and something for ARDA to keep in mind with elected officials -Work to integrate data-driven leadership module or class into existing training programs - Leadership SA - SAAFDN's non-profit workshops -Ginger provided the following strategies with links below to learn more ® StriveTogether Theory of Action ® StriveTogether Data Maturity Model ® Harvard Center for Education Policy Research Strategic Use of Data Rubric ® Data Evolution Data Maturity Framework
SC open seats	-Review Santiago Jaramillo's application -Review Zack Lyke's application	-Mysti, Laura and Richard work with Santiago and recommended his appointment -8 voted yes -Concern that he may not qualify since he is contract staff and not city staff

	<ul style="list-style-type: none"> -Inventory data shell template -Discuss project scored results -Action Plan template to track progress -Discuss potential workgroups and leadership for projects 	<ul style="list-style-type: none"> -Emily suggested we do an assessment of current and past open data attempts to understand our context -Smart Cities is trying to organize a shared data agreement between COSA, SARA, Bexar, SAWS, CPS and VIA -Laura is being interviewed by Mission Capital in Austin about a community-wide assessment of data infrastructure and will bring back any learnings she can. -Not discussed -Not discussed -Courtney presented action plan template +Courtney will pre-populate action plan template and email with meeting minutes -Not discussed
Next Steps & Timeline	<ul style="list-style-type: none"> -Spring convening -Next meeting 	<ul style="list-style-type: none"> -Next convening will probably be in March 2018 -The January meeting is currently planned for MLK Day so we are moving it to the 4th Monday January 22 with a location TBA
Prepared By:	Courtney Denton, CI:Now	January 2, 2018