

Alamo Regional Data Alliance

Potential Projects Prioritization Criteria and Process



I. Process

1. CI:Now staff identifies potential projects from Convening table discussion notes. Any projects without clear fit with ARDA vision are excluded.
2. CI: Now staff consolidates and groups projects as appropriate.
3. SC members review the list and may propose and add any potential projects not represented in the list.
4. Each SC member ranks each project on five criteria using a three-point scale:
 - High = 3 points;
 - Medium = 2 points;
 - Low = 1 point
5. For each potential project, calculate the mean number of points for each criterion.
6. If valuable, visualize each project's points using a spider diagram.
7. Calculate total points for each project.
8. Sort the projects on total points to identify the projects with the highest number of points.
9. Discuss until the SC has achieved consensus on one to three projects that would generate short-term wins.

II. Criteria

Each project will be ranked on the following criteria:

1. **Power:** What impact would this project have on quality of life? What impact would it have on community engagement in ARDA?
2. **Community Interest:** How interested in this project is the San Antonio region? How interested in it are ARDA members? Is there community momentum to move it forward?
3. **Actionability/Feasibility:** How technically or politically complex or difficult is this project? Is there reason to believe ARDA can be successful with this project?
4. **Affordability:** How expensive is this project likely to be in terms of either person-hours or money?
5. **Integration/Collaboration:** Is there opportunity for collaboration? Is there opportunity to build on existing initiatives? Will this duplicate efforts?