Alamo Regional Data Alliance Steering Committee – Planning Meeting #3 San Antonio River Authority Monday December 18, 2017 3:00-5:00 PM

MEETING AGENDA

Time	Item & Result
3:00	Welcome
	Agenda review and meeting expectations
	Result: SC members are prepared for the meeting and have common expectations
3:05	SC open seats
	Review 2 applications
	Vote on new members
	Finalize next steps
	Result: SC members finalize committee membership
3:20	Presentation: Data-Driven Leadership
	 Ginger will present P16Plus's resources on data-driven leadership
	Result: SC members discuss how data-driven leadership might apply to ARDA
3:30	Discuss: Funding and Sustainability
	 Review resources and expectations for 2018
	Review draft Community Strategy Budget template
	 Present draft grant language on how to include ARDA in proposals (CI:Now)
	Result: SC members have plans for staffing and expectations
4:10	Discuss: Projects and Workgroups
	 Review summary re-organized projects by theme (Mysti)
	 Inventory data shell template (Peter and Ginger)
	 Discuss project scored results from November
	Action Plan template to track progress
	 Discuss potential workgroups and leadership for projects
	Result: SC members identified to lead projects and workgroups
4:55	Next Steps & Timeline
	Winter convening
5:00	Adjourn

Alamo Regional Data Alliance Steering Committee – Planning Meeting #3

San Antonio River Authority Monday, December 18, 2017 3:00-5:00 PM Meeting Minutes

Voting Members Present: Omar Arizpe, Peter Bella, Mysti Downing, Richard Milk, Henrietta Munoz, Leilah Powell, Emily Royall and Ginger Walker

Voting Members Absent: H.B. Cavalcanti, Jose De La Cruz, Anita Kurian, Ricardo Ramirez, Colin Sherman and Michael Villarreal

Non-voting Attendees: Laura McKieran and Courtney Denton

Agenda Topic	Discussion	Outcome/Action
Welcome and	-Agenda review	-Provided agenda review so that SC
Project Recap		members are prepared for the meeting
Presentation: Data-	-P16Plus presentation on data-driven	-Ginger presented to give some ideas on
	-P16Plus presentation on data-driven leadership	 -Ginger presented to give some ideas on where ARDA could go collaboratively on building data driven decision-making in SA -P16Plus is working to see community level outcomes improving at scale and building data driven culture -Leadership turnover is something that cripples educational initiatives and something for ARDA to keep in mind with elected officials -Work to integrate data-driven leadership module or class into existing training programs - Leadership SA - SAAFDN's non-profit workshops -Ginger provided the following strategies with links below to learn more *StriveTogether Data Maturity Model *Harvard Center for Education Policy Research Strategic Use of Data Rubric
SC open seats	-Review Santiago Jaramillo's application	<u>®Data Evolution Data Maturity Framework</u> -Mysti, Laura and Richard work with
	-neview santiago jarannilo s application	Santiago and recommended his appointment -8 voted yes
	-Review Zack Lyke's application	-Concern that he may not qualify since he is contract staff and not city staff

		-Would like clarity in the Charter going forward
		-3 voted yes and 5 voted no (not public
		news at this time)
		,
	-Finalize next steps	+CI:Now will contact Zack and Santiago
		and let them know the results
Discuss: Funding and Sustainability	-Review resources and expectations for 2018	-SAAFdn awarded CI:Now \$100,000 for backbone staffing for 2018 (not public news at this time). CI:Now will meet with Keo and Mysti in January to discuss expectations and deliverables for backbone funding
		-Laura presented the November 2017 ARDA progress to date report, originally prepared for SAAFdn. It is available on the SC page and can be distributed to any
		interested persons
		-LISC has a small budget to generate an inventory of housing data that is available so that it can be used for the Mayor's Taskforce on Housing +Leilah will convert idea/opportunity into the project process and criteria format in order for SC to vote on adopting the project as one example of the type of work ARDA can accomplish
	-Review draft Community Strategy Budget template	-Laura presented the Community Strategy Budget template. This document is an example of how diverse partners and resources can all contribute to the Community Strategy; it is not an official 2017 budget
	-Present draft grant language on how to include ARDA in proposals (CI:Now)	-Laura presented draft grant language and asked for feedback
Discuss: Projects and Workgroups	-Review summary re-organized projects by theme (Mysti)	-Discussion about how ARDA envisions triaging projects, endorsing projects, marketing and accomplishing projects -Discussion about ranking all projects or taking projects that have funding available (i.e. LISC and housing data)

	 -Inventory data shell template -Discuss project scored results -Action Plan template to track progress 	 -Emily suggested we do an assessment of current and past open data attempts to understand our context -Smart Cities is trying to organize a shared data agreement between COSA, SARA, Bexar, SAWS, CPS and VIA -Laura is being interviewed by Mission Capital in Austin about a community-wide assessment of data infrastructure and will bring back any learnings she can. -Not discussed -Not discussed -Courtney presented action plan template +Courtney will pre-populate action plan template and email with meeting minutes
	-Discuss potential workgroups and leadership for projects	-Not discussed
Next Steps & Timeline	-Spring convening	-Next convening will probably be in March 2018
	-Next meeting	-The January meeting is currently planned for MLK Day so we are moving it to the 4 th Monday January 22 with a location TBA
Prepared By:	Courtney Denton, CI:Now	January 2, 2018